

SAN ELIJO COLLEGE
2010-2011A.D.
CATALOG



Purpose Statement

The purpose of San Elijo College is to study and teach the classical works of western culture in a four year undergraduate course of instruction leading to the Bachelor of Arts in Liberal Arts.

Vision Statement

San Elijo College is a classical liberal arts college in the great books tradition, open to all.

Objectives

As a classical college, it is our objective to teach that we can know what is good, true and beautiful. Therefore, each student will complete courses in the classical liberal arts: grammar, logic, rhetoric, mathematics, geometry, music and astronomy.

As a great books college, it is our objective to teach students to read and study the traditional great works of western culture in a unified orderly manner, in a small community of scholar masters and student apprentices. Therefore, every student will read the major great works of western culture.

As a college open to all, it is our objective to recruit and retain open minded faculty and students from diverse backgrounds who are committed to classical education. Therefore, all faculty and students will demonstrate a commitment to the purpose, mission and objectives of the college.

Educational Expectations

Students at San Elijo College can expect to receive a high quality, academically rigorous four year liberal arts program leading to a Bachelor of Arts in Liberal arts. Students can expect to have all of their classes in small class settings. Students at the college can expect to follow a rigorous liberal arts curriculum with emphasis on the classical liberal arts. Students can expect to read the major great books of western culture. Students can expect four years of training in classical Latin and modern Spanish.

The college expects all students to see their San Elijo College experience as the beginning of a lifelong journey of learning. We intend to train students to read the great books of the past in order to read anything that they desire in the future. This will be fostered by example of the tutors at the college, who have specialized degrees in their own fields of expertise, nevertheless are competent in the entire curriculum of the college.

Theological Commitments

San Elijo College seeks to maintain fidelity to historic Christian beliefs such as those held in the Nicene Creed. Therefore, the study of Christian authors and texts will be a central component of the college curriculum.

However, there is no requirement that students adhere to any religious sect or religious belief while at the college.

We are a college open to all students who desire a classical education in the great books tradition. Each student can expect to receive a classical liberal arts education primarily through the reading of great books.

Faculty Commitments

For the purpose of pedagogical excellence with reference to our mission statement, as we are essentially a college, the college requires all faculty to be committed to the centrality of the objectivity of knowledge. In order to fulfill the mission of the college, all faculty are required to maintain and teach that human beings can know what is good, true and beautiful. All faculty are required to demonstrate a commitment to the liberal arts and reading great books in order to become well educated. All faculty and board of directors must maintain a commitment to the Nicene Creed.

2010-2011 Academic Calendar

Fall Semester, 2010

September 1	Tuition Due
September 7	Classes Begin
November 22-26	Thanksgiving Holiday
December 13-15	Final Exams

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Spring Semester, 2011

January 2	Tuition Due
January 5	Classes Begin
March 9-13	Spring Break
April 21-25	Easter Holiday
April 26-28	Final Exams

Application Procedures

San Elijo College exists as an institution dedicated to the dissemination of knowledge by means of the classical liberal arts and great works of western culture. We are a scholarly community of like-minded faculty who invite qualified individuals to make application to join our community.

To be considered for admission students are required to submit the following documents prior to March 1.

- Application for Admission
- Admissions Essays
- \$50.00 non-refundable application fee
- Official high school transcripts sent directly to the College
- Two letters of recommendation completed by a teacher or other individuals familiar with applicants academic potential
- SAT Scores sent directly to the College

When an applicant has submitted all the required documents, an evaluation will take place and a decision rendered. All decisions for admission the college are made by faculty admissions committee.

Students will be evaluated for admission to the College based on High School curriculum, academic achievement, SAT scores, and a demonstrated ability and interest in a classical, liberal arts, great books education. Sane Elijo College requires high school graduation (or GED equivalent) for enrollment.

Confirmation Procedure

Once a student has received a letter of admission to San Elijo College, the following steps must be completed for the student to confirm their intent to enroll:

- Complete and return the Intent to Enroll Form
- Pay the \$250.00 non-refundable tuition deposit. This deposit will go toward the first semester tuition balance

Upon completion, the student has confirmed their intention to enroll in San Elijo College.

Transfer Students and Advanced Placement (AP)

San Elijo College does not accept transfer credits from other institutions. All students enter the College as freshmen.

The College does not accept Advanced Placement (AP) credits, but success in AP courses and exams will be taken into consideration for admissions purposes.

General Education

San Elijo College does not have “general education” requirements for its undergraduate program. The entire curriculum is unified and each student must complete each part of the curriculum in order to receive their degree.

Room and Board

The college does not provide housing for students. Students can find reasonable rental property within walking distance of the college.

Financial Aid

San Elijo College does not and will not participate in any state or federal financial aid operations at any time during its existence.

We encourage students to seek out private sources of funding for tuition and living expenses.

San Elijo College is able to offer up to \$2,000 tuition reduction plans to students based on either merit or need. For the continuation of any tuition reduction, a grade average of B or better must be maintained. Students interested in tuition reduction plans, must first be admitted to the College and make a request in writing to the administration demonstrating academic merit or financial need. Decisions for tuition reduction are made at the sole discretion of the faculty admissions committee.

Tuition

Annual Tuition \$8,000

In addition to the application fee of \$50, annual tuition of \$8,000 is the only charge required by the College for its students. Student tuition covers the College's cost of paying faculty salaries and maintaining College facilities. Tuition does not cover room, board, books, computers, etc. These are the responsibility of each student.

Tuition Payment Requirements

Tuition is due and payable prior to the beginning of classes each semester. Tuition, fees, room, and board become the liability and obligation of the student in accordance with the Policy for Refund of Tuition, Room, and Board Charges.

Two Payment Plans

Plan 1 (Cash)

Students and parents able to pay cash are encouraged to do so. Payment in full at the beginning of each semester is required.

Plan 2 (Tuition Pay Payment Plan)

Plan 2 enables you to pay all or part of your annual charges in eight (8) monthly installments without interest, beginning in August prior to the fall semester up through March of the spring semester. Your monthly payments are calculated on an amount that is equal to the total expenses less tuition reduction or direct payments made to the College. TuitionPay gives students the option to pay through automatic bank draft (ACH) or credit card. The plan requires a \$25 per semester enrollment fee. Please contact the administration at administration@sanelijocollege.org for more information. Failure to make any monthly payments will result in expulsion from the College.

Student Tuition Recovery

The College administration will automatically process tuition refunds for all eligible students. Refunds are calculated from the date of official withdrawal. A withdrawal is considered official when a signed and dated letter to withdraw is completed and received by the College administration. Ceasing to attend the college does not constitute an official withdrawal from the College.

A student withdrawing from the College during the semester may receive a credit on tuition according to the following schedule:

Within the first two weeks after semester begins 100%

Within the third week after semester begins 75%

Within the fourth week after semester begins 50%

Within the fifth through eighth week after semester begins 25%

After the eighth week of the semester No refund

College Curriculum

Area (units)	Year 1 Fall	Year 1 Spring	Year 2 Fall	Year 2 Spring	Year 3 Fall	Year 3 Spring	Year 4 Fall	Year 4 Spring	Total Units
Liberal Art (3)	Grammar (English)	Logic	Rhetoric	Mathematics	Geometry	Music	Astronomy	Senior Thesis	24
Language (3)	Latin 1	Latin 2	Latin 3	Latin 4	Spanish 1	Spanish 2	Spanish 3	Spanish 4	24
Seminar (9)	Ancient Great Books	Grecian Great Books	Roman Great Books	Medieval Great Books	Medieval Great books	Modern Great Books	Modern Great Books	20 th Century & Non-Western Great Books	72
Total Units	15	15	15	15	15	15	15	15	120

Degree Requirements

Students successfully completing the College curriculum with a 2.0 or better GPA will be awarded the Bachelor of Arts degree in Liberal Arts.

Course Descriptions and Outcomes

Liberal Arts

Grammar (English): Survey of the basic structure of grammar as such, applied to the English language. Emphasis is placed on English composition.

Logic: An analysis of classical and modern texts in informal and formal logical technique.

Rhetoric: A survey of classical rhetorical technique applied directly to student writing and speaking.

Mathematics: A survey of classical works in the history of mathematics with an emphasis on common mathematical problem-solving.

Geometry: A survey of Euclid's geometry.

Music: A survey of the basic elements of music theory, composition and classical vocal performance

Astronomy: A survey of classical and contemporary works in astronomy which emphasize non-technical celestial navigation.

Liberal Arts Student Learning Outcome

Each student will be required to demonstrate mastery of the seven liberal arts. This will be measured by completing each course and passing the required examinations set by each course instructor.

Foreign Language

Latin 1-4: A two year sequence of the study of classical Latin. Students begin with a discussion of Latin Grammar and continue through four semesters increasing in their abilities to translate classical Latin texts.

Spanish 1-4: A two year sequence of the study of modern Spanish. Students begin with common conversational Spanish and grammar, and continue through four semesters increasing in their abilities to speak conversationally and read Spanish literature.

Foreign Language Student Learning Outcome

Each student will be required to demonstrate proficiency of two years of college level Latin. This will be measured by the student's ability to translate selected passages from classical Latin works.

Each student will be required to demonstrate proficiency of two years of college level Spanish. This will be measured by the student's ability to communicate in speech, in writing and in translation according to the examinations set by the instructors in Spanish.

Great Books Seminar

The great books seminar is the heart of the College curriculum. The seminar seeks to introduce students to the great works of Western culture, including works in philosophy, theology, literature, history and the natural sciences. Each seminar will include approximately 21 books per semester. The exact content of the seminars may vary slightly from year to year. Faculty of the college will annually review the reading list for the seminar.

- Ancient Great Books: A survey of the great works of ancient Europe and the Near East.
- Grecian Great Books: A survey of the great works of ancient Greece.
- Roman Great Books: A survey of the great works of ancient Rome.
- Medieval Great Books: A survey of the great works of the Middle Ages.
- Modern Great Books: A survey of the great works from of modernity. This two semester sequence will contain a 3 semester unit great works survey of modern natural sciences (biology, physics and chemistry) with a laboratory component integrated into the seminar.
- 20th Century and Non Western Great Books: A survey of 20th century and non-western great books.

Great Books Student Learning Outcomes

Each student will be required to demonstrate a general understanding of the major works of western culture as well as selected texts in non-western literature and philosophy. This will be measured in two ways. First, each student will be required to complete an oral disputation at the end of each great books course. The disputation will consist of a series of questions prepared in advanced and discussed directly with each student's tutor. Second, each student will compose a substantive summary paper reflecting their knowledge of the major themes in the works covered in each great books course.

Senior Thesis

Each student will complete a 30-40 page thesis paper. The thesis paper may be on any topic covered in the College curriculum. Each student will select a Senior Thesis Advisor who will guide the student through the thesis writing process. Each student will present a defense of their thesis to an audience of College members, including faculty and students.

Senior Thesis Learning Outcome

Each student will be required to demonstrate ability for original liberal arts writing and speaking. This will be accomplished by a semester long senior thesis course. The success of this course will be measured by a thesis paper and oral presentation evaluated by a faculty committee.

Student Attendance

All students are required to attend all class meetings. Missed class meetings will result in a lowered course grade. Excessive un-excused absences (as set by each professor) will result in being dropped from a course.

Academic Progress

In order to progress through the College degree program, each student must earn and maintain a cumulative GPA of 2.0. In addition, the student must complete each required course in the degree program and graduate in the prescribed amount of time. The process of monitoring all students' progress will occur annually after the Fall semester. If the student has not met the requirements of Satisfactory Academic Progress (SAP), the student will be placed on probation in the following term. Students will be notified of the probationary status and a SAP contract will be prepared. An appointment request will be mailed to the student; failure to make an appointment to sign the contract will not prevent probation.

SAP Requirements

All students must enroll in each required course each semester for normal progress in the completion of degree requirements. All students must be full time. Part time study is not permitted.

- All students must maintain a 2.0 cumulative GPA.
Certain criteria specified by each instructor will be used to evaluate grades at the conclusion of each semester.
- Earned units: the following will be counted as units completed: grades "A" through "D"
- Unearned units: the following will NOT be counted as units completed: "F" (fail).
- Repeated courses: for a failed course, a student will be placed on academic probation, will be notified of the probationary status and a SAP contract will be prepared. An appointment request

will be mailed to the student; failure to make an appointment to sign the contract will not prevent probation.

A student may repeat a failed course. If a student fails a course a second time, the student will be expelled from the College with no tuition refund.

Graduation Time Limit

Each student must graduate within six years of matriculation to the College.

Satisfactory Academic Progress (SAP) Contract

When it is discovered that a student has fallen below the cumulative GPA requirement, has failed a course, or has reached the graduation time limits the following action(s) will be taken: On the first non-consecutive occurrence, the student will be sent an appointment request card. The student must make an appointment for SAP

Counseling with the Dean of Students and signing of the SAP Probation Contract which outlines the SAP policy and the steps necessary to remain enrolled at the College.

On the second consecutive occurrence (while on probation), the student will receive a Termination Notice indicating that failure to meet the terms of the contract has resulted in expulsion from the College.

Appeals and Reinstatement Process

Should a student choose to appeal expulsion from the College, they may petition the College through the office of Dean of Students for an exception to the policy. Appeals for reestablishing eligibility may be based on extenuating circumstances. If the student is below the cumulative GPA requirement, the Admissions and Retention Committee may approve their appeal to remain enrolled. However, the student must also obtain, complete, and submit a SAP Appeal Request Form to the SAP Appeals Committee from the Dean of Students. The form must be completed according to its instructions and submitted with all appropriate supporting documentation attached. The Committee will review the student's appeal, transcript, and any other documents needed to support a decision.

Student appeals will be handled on a case-by-case basis and outcomes may differ in each case. If an appeal is granted, the student will be eligible to remain enrolled in the college, but will remain on SAP contract for the following semester. If the terms of the SAP contract have not been met at the end of the contracted semester the student will be expelled from the college, and further appeals may not be granted.

Student Performance

Quality of work in a course is indicated as follows:

Grade of A Indicates the highest quality of work and is reserved for outstanding achievement.

Grade of B Indicates definitely superior work done in a sustained and intelligent manner

Grade of C Indicates average College-level work satisfactorily performed

Grade of D Indicates the lowest passing grade

Grade of F Indicates a failing grade

Course Grade Quality Points Course Grade Quality Points

A 4.0

A- 3.7

B + 3.3

B 3.0

B - 2.7

C + 2.3

C 2.0

C - 1.7

D + 1.3

D 1.0

D- 0.7

F 0.0

Standard of Student Conduct

In order to achieve its mission, San Elijo College expects members of the College community to accept responsibility for their personal conduct and to encourage others within the community to do the same. All San Elijo College students are expected to conduct themselves in accordance with the rules and regulations contained within the Student Handbook. If the conduct of any member of the College community is found to be detrimental to the academic, social, and spiritual development of others within the community, the College (through its various offices and personnel) provides guidance, direction, and, if necessary, judicial action.

This Standard of Student Conduct shall apply to any and all lands owned or leased by the College, as well as to any location where a student is engaged in a College activity. Students should understand the commitment to the spirit of the College and realize that their enrollment is viewed as a willingness to abide by and accept the responsibilities of the environment. A detailed discussion of the Standard of Student Conduct is located in the Student Handbook. Failure to abide by the Standard of Student Conduct may result in expulsion from the College.

Privacy of Student Records

In compliance with Federal Legislation (Buckley Amendment) a student's confidential academic record is available for inspection by the student. The College does not release any grade information to any person other than the requesting student without the written permission of the student. Grades will not be given over the phone under any circumstances.

Library Resources

The college is in the beginning stages of forming its academic resources.

As members of the public, all students have access to the library facilities at California State University, San Marcos (approximately 5 miles from the college).

California State University San Marcos (CSUSM) provides members of the community who are not students or employees of CSUSM the ability to purchase a Readers' Circle card. The Readers' Circle card holder may borrow books and media materials.

Price: \$30.00 a year.

How to apply: San Elijo College students must come to the CSUSM Library check out desk and ask for a Readers' Circle card.

Reader's Circle cardholders do have access to:

All CSUSM library research databases (available on campus only)

CSUSM reference librarian

Reader's Circle cardholders do not have access to:

Holds and recalls, Interlibrary Loans, Reserve collection, Circuit (San Diego County Inter-library) materials.

All San Elijo College students are encouraged to purchase a CSUSM Reader's Circle library card. As an incentive to get this card, students who show proof at the College administration office of having obtained the library card will be credited \$30 toward their spring semester tuition. This offer is only valid if students submit their proof before the end of the fall semester.

College Faculty

Eddie Collanter

B.A. University of California San Diego

M.A. Trinity International University

Ph.D. (in progress) Claremont Graduate University

Gary Hartenberg

B.A. Moody Bible Institute

M.A. Biola University

Ph.D. (in progress) University of California Irvine

Tim Mosteller

B.A. University of Southern California Philosophy and International Relations

M.A. Biola University Philosophy of Religion and Ethics

Ph.D. University of Miami Philosophy

Stephanie Schnorbus

B.A. Biola University

M.A. University of Southern California

Ph.D. (in progress) University of Southern California

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Mrs. Angie Mosteller	Small Business Owner	San Marcos, CA

Incorporation

San Elijo College, Incorporated is a registered non-profit corporation with the State of California. San Elijo College, Incorporated is a Federally recognized 501c3 tax exempt corporation.

Accreditation

As a newly formed institution of higher education, San Elijo is pursuing accreditation with the Western Association of Schools and Colleges (WASC), a United States Department of Education recognized accrediting body (www.wascsenior.org).

All new colleges and universities begin without accreditation from federally recognized accrediting agencies.

The process for accreditation for San Elijo College is anticipated to take 4-6 years. "Eligibility" with WASC is expected to be established in 2012.. Once fully operational, WASC estimates that it will take 2-3 years to reach "candidacy", then another 2-3 years for "accreditation."

Please direct any questions regarding accreditation to: administration@sanelijocollege.org.

Statement of Non-Discrimination

In compliance with both state and federal law, San Elijo College does not illegally discriminate on the basis of any protected category, except to the extent to fulfill its religious commitments to the Nicene Creed.

Special Notice

This catalog does not constitute a contract between San Elijo College and its students. Although every effort has been made to ensure the accuracy of the content of this catalog, the College assumes no liability for any omissions or errors contained herein. San Elijo College reserves the right to alter and revise the contents of this catalog at any time. All announcements here are subject to revision.